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Pop⁷

P310A



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smart move.



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www.sar-tick.com

This device meets applicable national SAR limits of 2.0 W/kg. SAR values can be found on page 6 of this user guide. When carrying the device or using it while worn on your body, either use an approved accessory such as a holster or otherwise maintain a distance of 1.5 cm from the body to ensure compliance with RF exposure requirements. Note that the product may be transmitting even if you are not using it.



To prevent possible hearing damage, do not listen at high volume levels for long periods. Exercise caution when holding your device near your ear while the loudspeaker is in use.



The tablet contains magnets which may interfere with other devices and items (such as credit card, pacemakers, defibrillators, etc.). Please maintain at least 15 cm of separation between your tablet and the devices/items mentioned above.



Safety information

We recommend that you read this chapter carefully before using your device. The manufacturer disclaims any liability for damage, which may result as a consequence of improper use or use contrary to the instructions contained herein.

• TRAFFIC SAFETY

Given that studies show that using a device while driving a vehicle constitutes a real risk, even when the hands-free kit is used (car kit, headset...), drivers are requested to refrain from using their device when the vehicle is not parked.

When driving, do not use your device or headset to listen to music or to the radio. Using a headset can be dangerous and forbidden in some areas. When switched on, your device emits electromagnetic waves that can interfere with the vehicle's electronic systems such as ABS anti-lock brakes or airbags. To ensure that there is no problem:

- Do not place your device on top of the dashboard or within an airbag deployment area,
- Check with your car dealer or the car manufacturer to make sure that the dashboard is adequately shielded from device RF energy.

• CONDITIONS OF USE

You are advised to switch off the device from time to time to optimize its performance. Switch the device off before boarding an aircraft.

Switch the device off when you are in healthcare facilities, except in designated areas. As with many other types of equipment now in regular use, these devices can interfere with other electrical or electronic devices, or equipment using radio frequencies.

Switch the device off when you are near gas or flammable liquids. Strictly obey all signs and instructions posted in a fuel depot, petrol station, or chemical plant, or in any potentially explosive atmosphere.

When the device is switched on, it should be kept at least 15 cm from any medical device such as a pacemaker, a hearing aid or insulin pump, etc. In particular when using the device, you should hold it against the ear on the opposite side to the device, if any.

To avoid hearing impairment, move the device away from your ear while using the "hands-free" mode because the amplified volume might cause hearing damage.

Do not let children use the device and/or play with the device and accessories without supervision.

Please note that your device is a unibody device, the back cover and battery are not removable. Do not attempt to disassemble your device. If you disassemble your device the warranty will not apply. Also disassembling the device may damage the battery, and may cause leakage of substances that could create an allergic reaction.

Always handle your device with care and keep it in a clean and dust-free place.





Do not allow your device to be exposed to adverse weather or environmental conditions (moisture, humidity, rain, infiltration of liquids, dust, sea air, etc.). The manufacturer's recommended operating temperature range is -0°C to $+45^{\circ}\text{C}$.

At over 45°C the legibility of the device's display may be impaired, though this is temporary and not serious.

Do not open, dismantle or attempt to repair your device yourself.

Do not drop, throw or bend your device.

Do not use the device if the glass made screen is damaged, cracked or broken to avoid any injury.

Do not paint it.

Use only battery chargers and accessories which are recommended by TCT Mobile Limited and its affiliates and are compatible with your device model. TCT Mobile Limited and its affiliates disclaim any liability for damage caused by the use of other chargers or accessories.

Remember to make back-up copies or keep a written record of all important information stored in your device.

Some people may suffer epileptic seizures or blackouts when exposed to flashing lights, or when playing video games. These seizures or blackouts may occur even if a person never had a previous seizure or blackout. If you have experienced seizures or blackouts, or if you have a family history of such occurrences, please consult your doctor before playing video games on your device or enabling a flashing-lights feature on your device.

Parents should monitor their children's use of video games or other features that incorporate flashing lights on the device. All persons should discontinue use and consult a doctor if any of the following symptoms occur: convulsion, eye or muscle twitching, loss of awareness, involuntary movements, or disorientation. To limit the likelihood of such symptoms, please take the following safety precautions:

- Do not play or use a flashing-lights feature if you are tired or need sleep.
- Take a minimum of a 15-minute break hourly.
- Play in a room in which all lights are on.
- Play at the farthest distance possible from the screen.
- If your hands, wrists, or arms become tired or sore while playing, stop and rest for several hours before playing again.
- If you continue to have sore hands, wrists, or arms during or after playing, stop the game and see a doctor.

When you play games on your device, you may experience occasional discomfort in your hands, arms, shoulders, neck, or other parts of your body. Follow the instructions to avoid problems such as tendinitis, carpal tunnel syndrome, or other musculoskeletal disorders.

• **PRIVACY**

Please note that you must respect the laws and regulations in force in your jurisdiction or other jurisdiction(s) where you will use your device regarding taking photographs



and recording sounds with your device. Pursuant to such laws and regulations, it may be strictly forbidden to take photographs and/or to record the voices of other people or any of their personal attributes, and duplicate or distribute them, as this may be considered to be an invasion of privacy. It is the user's sole responsibility to ensure that prior authorization be obtained, if necessary, in order to record private or confidential conversations or take a photograph of another person; the manufacturer, the seller or vendor of your device (including the operator) disclaim any liability which may result from the improper use of the device.

• BATTERY

Please note your tablet is a unibody device, the back cover and battery are not removable. Observe the following precautions for battery use:

- Do not attempt to open the back cover and replace the inner rechargeable Li-polymer battery. Please contact the dealer to replace it.
- Do not attempt to eject, replace and open battery.
- Do not punctuate the back cover of your device.
- Do not burn or dispose of your device in household rubbish or store it at temperature above 50°C.
- Dispose of used batteries according to the instructions.



This symbol on your device, the battery and the accessories means that these products must be taken to collection points at the end of their life:

- Municipal waste disposal centers with specific bins for these items of equipment.
- Collection bins at points of sale.

They will then be recycled, preventing substances being disposed of in the environment, so that their components can be reused.

In European Union countries:

These collection points are accessible free of charge.

All products with this sign must be brought to these collection points.

In non-European Union jurisdictions:

Items of equipment with this symbol are not to be thrown into ordinary bins if your jurisdiction or your region has suitable recycling and collection facilities; instead they are to be taken to collection points for them to be recycled.

• CHARGERS

Mains powered chargers will operate within the temperature range of: 0°C to 40°C.

The chargers designed for your device meet with the standard for safety of information technology equipment and office equipment use. They are also compliant to the eco design directive 2009/125/EC. Due to different applicable electrical specifications, a charger you purchased in one jurisdiction may not work in another jurisdiction. They should be used for this purpose only.

The charger shall be installed near the device and shall be easily accessible.



- **Federal Communications Commission (FCC) Declaration of Conformity**

This device complies with part 15 of the FCC Rules. Operation is subject to the following two conditions: (1) This device may not cause harmful interference, and (2) this device must accept any interference received, including interference that may cause undesired operation.

Changes or modifications not expressly approved by the party responsible for compliance could void the user's authority to operate the equipment.

This device has been tested and found to comply with the limits for a Class B digital, pursuant to Part 15 of the FCC Rules. These limits are designed to provide reasonable protection against harmful interference in a residential installation. This equipment generates, uses and can radiate radio frequency energy and, if not installed and used in accordance with the instructions, may cause harmful interference to radio communications. However, there is no guarantee that interference will not occur in a particular installation. If this equipment does cause harmful interference to radio or television reception, which can be determined by turning the equipment off and on, the user is encouraged to try to correct the interference by one or more of the following measures:

- Reorient or relocate the receiving antenna.
- Increase the separation between the equipment and receiver.
- Connect the equipment into an outlet on a circuit different from that to which the receiver is connected.
- Consult the dealer or an experienced radio/TV technician for help.

FCC Caution:

Changes or modifications not expressly approved by the party responsible for compliance could void the user's authority to operate the equipment.

FCC RF Exposure Information (SAR):

This device is designed and manufactured not to exceed the emission limits for exposure to radio frequency (RF) energy set by the Federal Communications Commission of the United States.

During SAR testing, this is set to transmit at its highest certified power level in all tested frequency bands, and placed in positions that simulate RF exposure in usage near the body with the separation of 1.0 cm. Although the SAR is determined at the highest certified power level, the actual SAR level of the device while operating can be well below the maximum value. This is because the device is designed to operate at multiple power levels so as to use only the power required to reach the network. In general, the closer you are to a wireless base station antenna, the lower the power output.

The exposure standard for wireless s employs a unit of measurement known as the Specific Absorption Rate, or SAR. The SAR limit set by the FCC is 1.6W/kg.

Tests for SAR are conducted using standard operating positions accepted by the FCC with the device transmitting at its highest certified power level in all tested frequency bands.





The FCC has granted an Equipment Authorization for this model device with all reported SAR levels evaluated as in compliance with the FCC RF exposure guidelines. SAR information on this model device is on file with the FCC and can be found under the Display Grant section of HYPERLINK "<http://www.fcc.gov/oet/ea/fccid>" www.fcc.gov/oet/ea/fccid after searching on FCC ID: RAD451.

For this device, the highest reported SAR value for usage near the body is:

Maximum SAR for this model and conditions under which it was recorded:	
ONE TOUCH P310A (Body-worn)	1.45 W/kg

SAR compliance for body operation is based on a separation distance of 1.0 cm between the device and the human body. During use, the actual SAR values for this device are usually well below the values stated above. This is because, for purposes of system efficiency and to minimize interference on the network, the operating power of your device is automatically decreased when full power is not needed. The lower the power output of the device, the lower its SAR value.

Body-worn SAR testing has been carried out at a separation distance of 1.0 cm. To meet RF exposure guidelines during body-worn operation, the device should be positioned at least this distance away from the body.

If you are not using an approved accessory ensure that whatever product is used is free of any metal and that it positions the device the indicated distance away from the body.

Organizations such as the World Health Organization and the US Food and Drug Administration have suggested that if people are concerned and want to reduce their exposure they could use a hands-free accessory to keep the wireless device away from the head or body during use, or reduce the amount of time spent on the device.

• LICENCES



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The Bluetooth word mark and logos are owned by the Bluetooth SIG, Inc. and any use of such marks by TCT Mobile Limited and its affiliates is under license. Other trademarks and trade names are those of their respective owners.

ONE TOUCH P310A Bluetooth DID B021859



The Wi-Fi Logo is a certification mark of the Wi-Fi Alliance.

Your device uses non-harmonized frequency and is intended for use in all European countries.

The WLAN can be operated in the EU without restriction indoors, but cannot be operated outdoors in France.





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The Android robot is reproduced or modified from work created and shared by Google and used according to terms described in the Creative Commons 3.0 Attribution License (the text will show when you touch and hold **Google legal** in **Settings > About Tablet > Legal information**)⁽¹⁾.

General information

- **Internet address:** www.alcatelonetouch.com
- **Hot Line Number:** see "TCT Mobile Services" leaflet or go to our website.

On our website, you will find our FAQ (Frequently Asked Questions) section. You can also contact us by e-mail to ask any questions you may have.

An electronic version of this user guide is available in English and other languages according to availability on our server:

www.alcatelonetouch.com

Your device is a transceiver that operates on Wi-Fi and Bluetooth with 2.4GHz.

This equipment is in compliance with the essential requirements and other relevant provisions of Directive 1999/5/EC, 2011/65/EU and 2009/125/EC. The entire copy of the Declaration of Conformity for your device can be obtained through our website: www.alcatelonetouch.com.

CE0700

Company Address:

Room 1910-12A, Tower 3, China HK City, 33 Canton Road, Tsimshatsui, Kowloon, Hong Kong

Disclaimer

There may be certain differences between the user manual description and the device's operation, depending on the software release of your device or specific operator services.

TCT Mobile shall not be held legally responsible for such differences, if any, nor for their potential consequences, which responsibility shall be borne by the operator exclusively.

This device may contain materials, including applications and software in executable or source code form, which is submitted by third parties for inclusion in this device ("Third Party Materials").

All third party materials in this device are provided "as is", without warranty of any kind, whether express or implied, including the implied warranties of

⁽¹⁾ It may not be available according to the countries.





merchantability, fitness for a particular purpose or use/third party application, interoperability with other materials or applications of the purchaser and non-infringement of copyright. The purchaser undertakes that TCT Mobile has complied with all quality obligations incumbent upon it as a manufacturer of mobile devices and devices in complying with Intellectual Property rights. TCT Mobile will at no stage be responsible for the inability or failure of the Third Party Materials to operate on this device or in interaction with any other devices of the purchaser. To the maximum extent permitted by law, TCT Mobile disclaims all liability for any claims, demands, suits or actions, and more specifically – but not limited to – tort law actions, under any theory of liability, arising out of the use, by whatever means, or attempts to use, such Third Party Materials. Moreover, the present Third Party Materials, which are provided free of charge by TCT Mobile, may be subject to paid updates and upgrades in the future; TCT Mobile waives any responsibility regarding such additional costs, which shall be borne exclusively by the purchaser. The availability of the applications may vary depending on the countries and the operators where the device is used; in no event shall the list of possible applications and software provided with the devices be considered as an undertaking from TCT Mobile; it shall remain merely as information for the purchaser. Therefore, TCT Mobile shall not be held responsible for the lack of availability of one or more applications wished for by the purchaser, as its availability depends on the country and the operator of the purchaser. TCT mobile reserves the right at any time to add or remove Third Party Materials from its devices without prior notice; in no event shall TCT Mobile be held responsible by the purchaser for any consequences that such removal may have on the purchaser regarding the use or attempt to use such applications and Third Party Materials.



Accessory

- ◆ Charger, 5.0V/2.0A
- ◆ USB cable, 5pins micro-USB



Warranty.....

Your device is warranted against any defect or malfunctioning which may occur in conditions of normal use during the warranty period of twelve (12) months (1) from the date of purchase as shown on your original invoice.

Batteries (2) and accessories sold with your device are also warranted against any defect which may occur during the first six (6) months (1) from the date of purchase as shown on your original invoice.

In case of any defect of your device which prevents you from normal use thereof, you must immediately inform your vendor and present your device with your proof of purchase.

(1) The warranty period may vary depending on your country.





- (2) The life of a rechargeable mobile device battery in terms of conversation time standby time, and total service life, will depend on the conditions of use and network configuration. Batteries being considered expendable supplies, the specifications state that you should obtain optimal performance for your device during the first six months after purchase and for approximately 200 more recharges.

If the defect is confirmed, your device or part thereof will be either replaced or repaired, as appropriate. Repaired device and accessories are entitled to a one (1) month warranty for the same defect. Repair or replacement may be carried out using reconditioned components offering equivalent functionality.

This warranty covers the cost of parts and labor but excludes any other costs.

This warranty shall not apply to defects to your device and/or accessory due to (without any limitation):

- 1) Non-compliance with the instructions for use or installation, or with technical and safety standards applicable in the geographical area where your device is used;
- 2) Connection to any equipment not supplied or not recommended by TCT Mobile Limited;
- 3) Modification or repair performed by individuals not authorised by TCT Mobile Limited or its affiliates or your vendor;
- 4) Modification, adjustment or alteration of software or hardware performed by individuals not authorized by TCT Mobile Limited;
- 5) Inclement weather, lightning, fire, humidity, infiltration of liquids or foods, chemical products, download of files, crash, high voltage, corrosion, oxidation...

Your device will not be repaired in case labels or serial numbers (IMEI/SN) have been removed or altered.

There are no express warranties, whether written, oral or implied, other than this printed limited warranty or the mandatory warranty provided by your country or jurisdiction.

In no event shall TCT Mobile Limited or any of its affiliates be liable for indirect, incidental or consequential damages of any nature whatsoever, including but not limited commercial or financial loss or damage, loss of data or loss of image to the full extent those damages can be disclaimed by law.

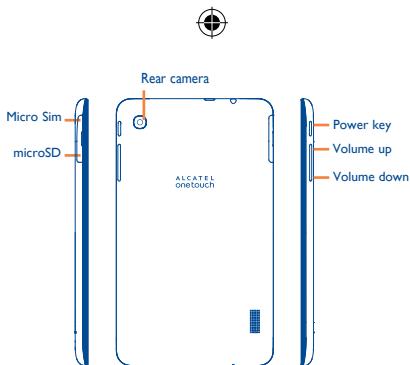
Some countries/states do not allow the exclusion or limitation of indirect, incidental or consequential damages, or limitation of the duration of implied warranties, so the preceding limitations or exclusions may not apply to you.



Your device

1.1 Keys and connectors





Recent Apps key

- Touch it to open a list of thumbnail images of applications you've worked with recently.



Home key

- While on any application or screen, touch to return to the Home screen.



Back key

- Touch to go back to the previous screen, or to close a dialog box, options menu, the notification panel, etc.

These keys are visible when the screen lights up.



Power key

- Press: Lock the screen/Light up the screen
- Press and hold: Power on or pop up the menu to get more options, such as **Power off**, **Restart**, **Airplane mode**, etc.
- Press and hold **Power key** and **Volume down** key to capture a screenshot.



Volume Keys

- In Music/Video/Streaming mode, adjust the media volume.

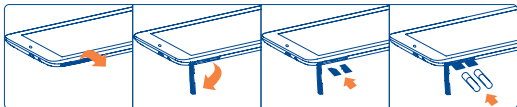




1.2 Getting started

1.2.1 Set-up

Inserting the micro SIM card & the microSD card



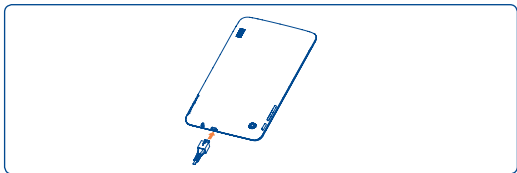
Note

Please charge before first use. Normally, press and hold the **Power** key will power the tablet on and the Home Screen will show up, but a battery icon will show instead of the Home Screen when the tablet is lack of power, that indicates you should charge before use. Use only charger recommended by TCT Mobile Limited and its affiliates.



This device cannot be charged through usb computer connection. Please plug in your charger before first usage.

Charging the battery



Connect the battery charger to your tablet and mains socket respectively.

- When using your tablet for the first time, charge the battery fully (approximately 3.5 hours).

You are advised to fully charge the battery (🔋). Charging status is indicated by the percentage on screen while the tablet is powered off. The percentage increases as the tablet is charged.



The charging status bar will not float if your battery is extensively consumed. To reduce power consumption and energy waste, when battery is fully charged, disconnect your charger from the plug; switch off Wi-Fi, GPS, Bluetooth or background-running applications when not in use; reduce the backlight time, etc. This device cannot be charged through USB computer connection. Please plug in your charger before first use.





1.2.2 Power on your tablet

Hold down the **Power** key until the tablet powers on, unlock your tablet (Slide, PIN, Password, Pattern, Face unlock or Voice unlock) if necessary and confirm. The Home screen is displayed.

If you do not know your PIN code or if you have forgotten it, contact your network operator. Store the PIN Code in a safe place when not in use.

Set up your tablet for the first time

The first time you power on the tablet, you should set the following options:

- Touch **Get started...**, then select the tablet's language.
- The device will search for service by itself. The process of activation will take a few minutes
- Select your input keyboard, then touch **Next**.
- Select Mobile data connection you want to use, then touch **Next**.
- Set your date and timezone, you can also choose **Automatic time zone**, then touch **Next**.
- **Setup your Google account:** Touch **Set up now**. If you have a Google Account, touch **Yes**, then enter your user name and password. If you forget your password, you can go to <http://www.google.com/> to retrieve it. Touch **Next** to skip to the next step.
- Touch **Next**, then the Setup complete screen will display, touch **Finish** to confirm.

When the tablet is powered on, you can connect to a Wi-Fi network, without a SIM card inserted (refer to section "6.1.2 Wi-Fi"), to sign into your Google account and to use some features.

1.2.3 Power off your tablet

Hold down the **Power** key until the pop-up menu appears, select **Power off** to confirm.

1.3 Home screen

You can bring all the items (applications, shortcuts, folders and widgets) you love or use most frequently to your Home screen for quick access. Touch the **Home** key to switch to Home screen.





Status bar

- Status/Notification indicators.

Favorite tray applications

- Touch to enter the application.
- Touch and hold to move or change applications.

Application tab

- Touch to open main menu.

Home screen is provided in an extended format to allow more space for adding applications, shortcuts etc. Slide the Home screen horizontally left and right to get a complete view of the Home screen. The white short line at the lower part of the screen indicates which screen you are viewing.

1.3.1 Using the touchscreen

Touch

To access an application, touch it with your finger.

Touch and Hold

Touch and hold the home screen to access the available options to set the wallpaper.

Drag

Place your finger on any item to drag it to another location.

Slide/Swipe

Slide the screen to scroll up and down the applications, images, web pages... at your convenience.



Flick



Similar to swiping, but flicking make it moves quicker.

Pinch/Spread



Place your fingers of one hand on the screen surface and draw them apart or together to scale an element on the screen.

Rotate



Automatically change the screen orientation from portrait to landscape by turning the tablet sideways to have a better view.












1.3.2 Status bar

From status bar, you can view both tablet status (to the right side) and notification information (to the left side).
















Status icons

	GPRS connected		No signal (gray)
	GPRS in use		Roaming
	EDGE connected		No SIM card inserted
	EDGE in use		Signal strength (blue)
	3G connected		Ringer is silenced
	3G in use		Tablet microphone is mute
	HSPA connected		Battery is very low



	HSPA in use		Battery is low
	Connected to a Wi-Fi network		Battery is partially drained
	Bluetooth is on		Battery is full
	Connected to a Bluetooth device		Battery is charging
	Airplane mode		Headset connected
	Alarm is set		

Notification icons

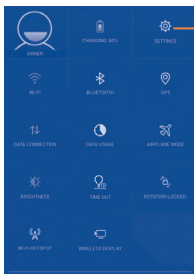
	New text or multimedia message		USB tethering is on
	Problem with SMS or MMS delivery		Portable Wi-Fi hotspot is on
	New Hangouts message		Uploading data
	New voicemail		Downloading data
	Upcoming event		Select input method
	Data is synchronizing		An open Wi-Fi network is available
	Song is playing		Tablet is connected via USB cable
	Screenshot captured		



Touch and drag down the Status bar to open the Quick setting panel or Notification panel. Touch and drag up to close it. When there are notifications, you may touch and drag the Status bar with two fingers to access Quick setting panel directly.

Quick setting panel

Touch and drag down the Status bar to open Quick setting panel, where you may enable or disable functions or change modes by touching the icons.

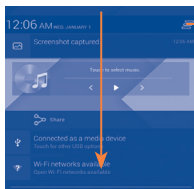


Touch to access **Settings**, where you may set more items



Notification panel

When there are notifications, touch and drag down the Status bar to open the Notification panel to read the detailed information.



Touch to clear all event-based notifications (other ongoing notifications will remain)




1.3.3 Lock/Unlock your screen

To protect your tablet and privacy, you can lock the tablet screen by choosing slide or creating a variety of patterns, PIN or password, etc.

To create a screen unlock pattern (refer to section "Screen lock" for detail settings)





- Drag down the Quick setting panel and touch the settings icon  to enter **Settings**, then touch **Security\Screen lock\Pattern**.
- Draw your own pattern.



Draw your unlock pattern

Touch to confirm by drawing pattern again

To create a screen unlock PIN/Password

- Touch **Settings\Security\Screen lock\PIN** or **Password**.
- Set your PIN or password.




To lock tablet screen

Press the **Power** key once to lock the screen.



To unlock tablet screen

Press the power key once to light up the screen, draw the unlock pattern you have created or enter PIN or password, etc. to unlock the screen.

If you have chosen **Slide** as the screen lock, touch and drag the icon  to the right to unlock the screen.





1.3.4 Personalize your Home screen

Add

You may touch and hold a folder, an application or a widget to activate the Move mode, and drag the item to any Home screen as you prefer.

Reposition

Touch and hold the item to be repositioned to activate the Move mode, drag the item to the desired position and then release. You can move items both on the Home screen and the Favorite tray. Hold the icon on the left or right edge of the screen to drag the item to another Home screen.

Remove

Touch and hold the item to be removed to activate the Move mode, drag the item up to the top of **Remove**, and release after the item turns red.

Create folders

To improve the organization of items (shortcuts or applications) on the Home screen, you can add them to a folder by stacking one item on top of another.

Wallpaper customization

Touch and long press the blank area in Home screen, then touch Wallpaper to customize wallpaper.



2 Text input.....

2.1 Using Onscreen Keyboard

Onscreen Keyboard settings

From the home screen, select **Settings\Language&input**, touch the Settings icon  on the right of **Android keyboard (AOSP)**, a series of settings are available for your selection.

2.2 Android keyboard

Touch to switch between "abc/Abc" mode; Touch & hold to switch between "abc/ABC" mode.

Touch to switch between symbol and numeric keyboard.






Touch & hold to show input options; When Wi-Fi or data connection is on, touch to enter voice input.

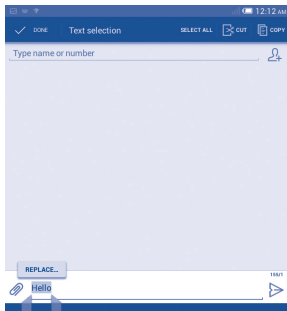


Touch & hold, then select to enter symbols/emoticons.

2.3 Text editing

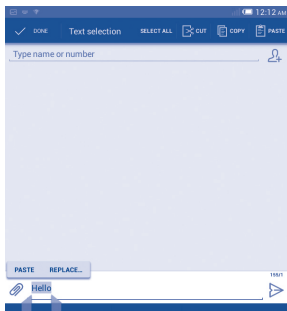
You can edit the text you have entered.

- Touch and hold or double-tap within the text you would like to edit.
- Drag the tabs to change the high-lighted selection.
- Following options will show: **Select all** , **Cut** , **Copy** , **Paste** 
- Touch the icon **DONE**  to confirm.



You can also insert new text

- Touch where you want to type, or touch and hold a blank space, the cursor will blink and the tab will show. Drag the tab to move the cursor.
- If you have selected any text, touch the tab to show **PASTE** icon which allows you to paste any text you have previously copied.



3 People.....

People enables quick and easy access to the people you want to reach.

You can view and create contacts on your tablet and synchronize these with your Gmail contacts or other applications on the web or on your tablet.

3.1 Consult your contacts

Touch to view your contact groups and favourite contacts.

Touch to view the contact's detailed information.

Touch icon to open Quick Contact panel.



Touch to add a new contact.

Touch to search in **People**.

Touch the **Menu** key to display contacts list option menu.


Following actions are enabled:

- **Delete contact** Select and delete unwanted contacts.
- **Contacts to display** Choose contacts to display.
- **Import/Export** Import or export contacts between tablet, SIM card, microSD card and tablet storage.
- **Accounts** Manage the synchronization settings for different accounts.
- **Settings** Set contacts' display mode.
- **Share visible contacts** Share contacts with others by sending the contact's vCard to them via Bluetooth, Email, SMS, etc.

3.2 Managing contact groups

The contact group helps you to improve the organization of your contacts. You can add, remove and view groups in the **Groups** screen.

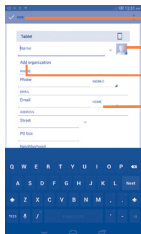


Touch the **Groups** to view local groups. To create a new group, touch the icon , enter the new name and touch **Done** to confirm. If you have added accounts to your tablet, touch the **Groups** to view groups in accounts.

3.3 Adding a contact

Touch the icon  in the contact list to create a new contact.

You are required to enter the contact's name and other contact information. By scrolling up and down the screen, you can move from one field to another easily.



Touch to save.

Touch to select a picture for the contact.

Touch to add a new label.

Touch to unfold the other predefined labels of this category.



If you want to add more information, touch **Add another field** to add a new category.

When finished, touch **Done** to save.

To exit without saving, you can touch **Discard**.



3.4 Editing your contacts

To edit contact information, touch  on the contact details screen. When finished, touch **Done**.

Delete a contact

To delete a contact, touch the **Menu** key and select **Delete** from contact details screen.



The contact you have deleted will also be removed from other applications on the tablet or web the next time you synchronize your tablet.






3.5 Contacts importing, exporting and sharing

This tablet enables you to import or export contacts between tablet, SIM card, microSD card and tablet storage.

From Contacts screen, touch  to open options menu, touch **Import/Export**, then select to import/export contacts from/to SIM card, Tablet, Tablet storage, Accounts, etc.

To import/export a single contact from/to SIM card, choose an account and target SIM card(s), select the contact you want to import/export, and touch the icon  to confirm.

To import/export all contacts from/to SIM card, choose an account and target SIM card(s) mark **Select all** and touch the icon  to confirm.

You can share a single contact or contacts with others by sending the contact's vCard to them via Bluetooth, Gmail, etc.

Touch a contact you want to share, touch the **Menu** key, and select **Share** from contact details screen, then select the application to perform this action.



4 Messaging, Email

4.1 Messaging.....


You can create, edit and receive SMS and MMS with this tablet.

To access this feature, touch  from the Apps.



All messages you receive or send out can be saved in tablet memory or SIM card. To consult the SMS messages stored in SIM card, touch  from Messaging screen, then touch **Settings\Text message (SMS)\Manage SIM messages**.

4.1.1 Write message

On message list screen, touch the new message icon  to write text/multimedia messages.





- Touch to search in all messages.
- Touch to view the whole message thread.
- Touch & hold to delete message or add shortcut.
- Touch to create a new message.



For saved contacts, touch the photo to open the **Quick Contact** panel to communicate with the contact. For unsaved contacts, touch the photo to add the number to your **People**.

Sending a text message

Enter the mobile tablet number of the recipient on **Type person's name or number** bar or touch  to add recipients, touch **Type text message** bar to enter the text of the message. When finished, touch  to send the text message.

An SMS message of more than 160 characters will be charged as several SMS. When the total number of characters you have entered is approaching the 160-character limit, a counter will appear upon the Send option of the text box to remind you how many characters are allowed to be entered in one message.





Specific letters (accent) will increase the size of the SMS, which may cause multiple SMS to be sent to your recipient.

Sending a multimedia message

MMS enables you to send video clips, images, photos, animations, slides and sounds to other compatible mobiles and e-mail addresses.

An SMS will be converted to MMS automatically when media files (image, video, audio, slides, etc.) are attached or subject or email addresses are added.

To send a multimedia message, enter the recipient's tablet number in the **Type person's name or number** bar, touch **Type text message** bar to enter the text of the message, touch the **Menu** key to open the option menu, select **Add subject** to insert a subject, and touch  to attach picture, video, audio and so on.

When finished, touch  to send the multimedia message.

Attach options:

- **Pictures** Access Gallery application or File manager to select a picture as attachment.
- **Capture picture** Access Camera to capture a new picture for attaching.
- **Videos** Access Gallery application or File manager to select a video as attachment.
- **Capture video** Access Camcorder to record a new video for attaching.
- **Audio** Access to select an audio file as attachment.
- **Record audio** Enter Sound Recorder to record a voice message for attaching.
- **Slideshow** Enter Edit slide show screen, touch **Add slide** to create a new slide, and touch currently existing slide to edit it (see following picture). Touch the **Menu** key to get more actions, like setting the slide duration, adding music, etc.
- **Contact** Access **People** application to select one or more contact(s) to attach.
- **Calendar** Access **Calendar** application to select one or more event(s) to attach.





4.1.2 Manage messages

When receiving a message, an icon  will appear on status bar as notification. Drag down the status bar to open the Notification panel, touch the new message to open and read it. You can also access the Messaging application and touch the message to open.

Messages are displayed in conversational order.

To reply to a message, touch the current message to enter message-composing screen, enter the text, then touch .

Touch and hold an SMS in message details screen. The following message options are available for selection.

- **Copy** This option displays when the message is an SMS. Copy the current message content. You can paste it to the enter bar of the new message you are going to compose.
- **Forward** Touch to forward the message to another recipient.
- **Lock/Unlock message** Touch to lock/unlock the message so it can't/can be deleted if you reach maximum number of stored messages.
- **Save message to SIM card** This option displays when the message is an SMS. Touch to save the message to SIM card.
- **View message details** Touch to view details of the message.
- **Delete message** Delete the current message.
- **Select text** Touch to select the message text to copy, cut, add to dictionary, etc.



4.2 Gmail/Email

The first time you set up your tablet, you can select to use an existing Gmail or to create a new Email account.

4.2.1 Gmail

As Google's web-based email service, Gmail is configured when you first set up your tablet. Gmail on your tablet can be automatically synchronized with your Gmail account on the web. Unlike other kinds of email account, each message and its replies in Gmail are grouped in your inbox as a single conversation; all emails are organized by labels instead of folders.









To access Gmail

Gmail displays messages and conversations from one single Gmail account at a time, if you own more than one account, you can add a new one by touching the **Menu** key and selecting **Settings** from Inbox screen, then touch **ADD ACCOUNT**. When finished, you can switch accounts by touching the account name from Inbox screen, and touch the account you want to view.


To create and send emails

- Touch the icon  from Inbox screen.
- Enter recipient(s)'s email address in **To** field, and if necessary, touch the **Menu** key and select **Add Cc/Bcc** to add a copy or a blind copy to the message.
- Enter the subject and the content of the message.
- Touch the icon  to add an attachment.
- Finally, touch the icon  to send.
- If you do not want to send the mail out right away, you can touch the **Menu** key and select **Save draft** or touch **Back** key to save a copy. To view the draft, touch the icon , then select **Drafts**.

If you do not want to send or save the mail, you can touch the **Menu** key and then select **Discard**.



To add a signature to emails, touch the **Menu** key and select **Settings** from inbox screen, choose an account, then touch **Signature**.

To receive and read your emails

When a new email arrives, you will be notified by a ringtone or vibration, and an icon  will appear on Status bar.

Touch and drag down the Status bar to display the Notification panel, touch the new email to view it. Or you can also access the Gmail Inbox label and touch the new mail to read it.

You can search for an email by sender, receiver, subject, etc.



- Touch the icon  from Inbox screen.
- Enter the keyword you want to search for in the searching box and touch  in the soft keyboard.

To reply or forward emails

- **Reply** When viewing an email, touch  to reply the sender of this mail.






- **Reply all** Touch  to send message to all people in a mail loop.
- **Forward** Touch  to forward the received mail to other people.

Managing Gmails by Labels



To conveniently manage conversations and messages, you can organize them using a Label.

To label a conversation when reading a conversation's messages, touch the icon  and select the label to assign to the conversation.

To view conversations by labels when viewing your inbox or another conversation list, touch the icon , then touch a label to view a list of conversations with that label.

To manage labels, touch **MANAGE LABELS** from Labels screen.

Mark the checkbox to select email to activate batch mode, and generate the following options:

-  Touch to archive the email message. To display the archived messages, you can touch  in Inbox screen then touch **All mail**.
-  Touch to delete the email message.
-  Touch to add or change the label of the email message or conversation.
-  Touch to mark an email message as read or unread.
-  To assign a star or remove the star from the conversation.
- **Mark as (not) important** To mark the email as important or not important.
- **Mute** To mute the entire conversation. When muted, new mails related to this conversation will not be displayed in **Inbox**, but archived.
- **Report spam** To report the email message/conversation as spam.






- **Report phishing** To report the email message/conversation as phishing.

4.2.2 Email.....





Besides your Gmail account, you can also set up external POP3 or IMAP email accounts in your tablet.

To access this function, touch **Email** from Home screen.

An email wizard will guide you through the steps to set up an email account.

- Enter the email address and password of the account you want to set up.
- Touch **Next**. If the account you entered is not provided by your service provider in the tablet, you will be prompted to go to the email account settings screen to enter settings manually. Or you can touch **Manual setup** to directly enter the incoming and outgoing settings for the email account you are setting up.
- Enter the account name and display name in outgoing emails.
- To add another email account, you can touch **Menu** key  and **Settings**. Touch **Add account** on the right of the title to create.

To create and send emails

- Touch the icon  from Inbox screen.
- Enter recipient(s) email address(es) in **To** field.
- If necessary, touch **Add Cc/Bcc** to add a copy or a blind copy to the message.
- Enter the subject and the content of the message.
- Touch **Menu** key , touch **Attach file** to add an attachment.
- Finally, touch  to send.
- If you do not want to send the mail right away, you can touch **Menu** key  and select **Save draft** to save a copy.






5 Calendar & Time

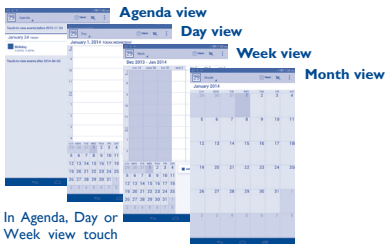
5.1 Calendar 29

Use Calendar to keep track of important meetings, appointments, etc.

5.1.1 Multimode view

You can display the Calendar in daily, weekly, monthly, or agenda view.

Touch the month label on the top of the screen to change your Calendar view, and a drop-down menu will display for you to choose. Touch the icon  to return to Today's view.




In Agenda, Day or Week view touch an event to view its details.

Touch a day in Month view to open that day's events.

5.1.2 To create new events

You can add new events from any Calendar view.




- Touch the icon  to access new event edit screen.
- Fill in all required information for this new event. If it is a whole-day event, you can select **All day**.
- When finished, touch **DONE** from the top of the screen.

To quickly create an event from Day, Week view screen, touch and hold an empty spot or an event to open Option menu, then touch **New event** to enter the event details screen of the time you have previously selected. Or you can also touch the empty spot to select the target area which will turn blue, and tap again to create the new event.





5.1.3 To delete or edit an event

To share, delete or edit an event, touch the event to enter details screen, touch the icon  to share the event to other people by Bluetooth, Email and messaging, etc., touch the icon  to edit the event, and touch the icon  to delete.

5.1.4 Event reminder

If a reminder is set for an event, the upcoming event icon  will appear on Status bar as a notification when the reminder time arrives.

Touch and drag down the status bar to open the notification panel, touch event name to view Calendar notification list.

Touch **Back** key to keep the reminders pending on the status bar and the notification panel.

Important options by touching the **Menu** key from Calendar main screen:

- **Refresh** To refresh the calendar
- **Search** To search in the calendar
- **Settings** To make a series of Calendar settings
- **Clear events** To clear the selected events
- **Go to** To jump to the date you set



5.2 Time.....

Time application includes four applications – **World clock**, **Alarm**, **Timer** and **Countdown**.

5.2.1 To set an alarm

From **Time** screen, touch  to enter **Alarm** screen, touch  to add a new alarm. Following options will show:

- **Time** Slide to set time
- **Repeat** Touch to select days you want alarm to work
- **Ringtone** Touch to select a ringtone for the alarm
- **Label** Touch to set a name for the alarm

When finished, touch **OK** to confirm.





Touch and hold on a currently existing alarm and touch **Delete alarm** to delete the selected alarm.

5.2.2 To adjust alarm settings

Touch Menu icon  from **Alarm** screen. The following options can now be adjusted:

- **Alarm in silent mode** Select to play alarm with sound or vibration even when the tablet is in Silent mode
- **Snooze duration** Touch to set temporary turn off time of an alarm
- **Auto-silence** Touch to set the duration of alarms
- **Volume buttons** Touch to set side **Volume up/down** key behaviors when alarm sounds: **None**, **Snooze** or **Dismiss**
- **Turn over to activate** Touch to choose the status **Snooze** or **Dismiss**. Touch the switch to turn on/off snoozing or dismissing the alarm by turning over the tablet


6 Getting connected.....

To connect to the internet with this tablet, you can use GPRS/EDGE/3G networks or Wi-Fi.



6.1 Connecting to the Internet


6.1.1 GPRS/EDGE/4G

The first time you turn on your tablet with SIM card inserted, it will automatically configure network service: GPRS, EDGE or 4G. If the network is not connected, you can touch  on quick setting panel.

To check the network connection you are using, then touch **Settings\More... \ Mobile networks\Access Point Names** or **Network operators**.

To create a new access point

A new GPRS/EDGE/4G network connection can be added to your tablet with the following steps:


- Drag down the Quick setting panel and touch  to access **Settings**.
- Touch **More... \ Mobile networks \ Access Point Names**
- Touch **Menu** key and select **New APN**.
- Enter the required APN information.
- When finished, touch the **Menu** key and select **Save**.





To activate/deactivate Data roaming



When roaming, you can decide to connect/disconnect to a data service.

- Drag down the Quick setting panel and touch  to access **Settings**.
- Touch **SIM management\Roaming\Data roaming**.
- Touch to select from popup options: **Once, Always** and **Never**.
- When Data roaming is deactivated, you can still perform data exchange with a Wi-Fi connection (refer to "5.1.2 Wi-Fi").

6.1.2 Wi-Fi



Using Wi-Fi, you can connect to the Internet when your tablet is within a range of wireless network, and also, Wi-Fi can be used on your tablet even without a SIM card inserted.

To turn Wi-Fi on and connect to a wireless network

- Touch  on quick setting panel to get to **Settings**.
- Touch the switch  ON beside Wi-Fi to turn on/off Wi-Fi.
- Touch **Wi-Fi**, the detailed information of detected Wi-Fi networks is displayed in the Wi-Fi networks section.
- Touch a Wi-Fi network to connect. If the network you selected is secured, you are required to enter a password or other credentials (you may contact your network operator for details). When finished, touch **Connect**.

To add a Wi-Fi network

When Wi-Fi is on, you may add new Wi-Fi networks according to your preference.

- Drag down the Quick setting panel and touch  to access **Settings**.
- Touch **Wi-Fi**, and then touch .
- Enter the name of the network and any required network information.
- Touch **Save**.

When successfully connected, your tablet will be connected automatically the next time you are within range of this network.

6.2 Browser.....

Using Browser, you can enjoy surfing the Web.

To access this function, touch  from Home screen and then touch Browser icon .





To go to a web page

On Browser screen, touch the URL box at the top, enter the address of the web page, then touch **Go** to confirm.



The URL bar will hide after a few seconds. To show the URL bar, you can touch and slide down the screen.

To set homepage

- Touch the **⋮** from Browser screen to display option menu, touch **Settings** **General** **Set home page**.
- Choose a page or most visited website as your homepage.
- If you choose **Other**, enter the URL of the website you want to set as your homepage, touch **OK** to confirm.

6.2.1 Viewing web pages

When opening a website, you can navigate on web pages by sliding your finger on the screen in any direction to locate the information you want to view.

To zoom in/out of a web page

Pinch/Spread your finger on the screen to zoom out/in of the web page.

To quickly zoom into a section of a web page, double-tap on the section you want to view. To return to normal zoom level, double-tap again.

To find text on a web page

- Touch the **⋮** from web page screen, then select **Find on page**.
- Enter the text or phrase you want to find.
- The first word with matching characters will be highlighted on the screen, and subsequent matches will be boxed.
- Touch the up or down arrow to switch to the previous or next matching items.
- When finished, you can touch or the **Back** key to close the search bar.




Further operations for the text on a web page

You can copy, share or search the text from a web page:

- Touch and hold the text to highlight the text.








- Move the two tabs to select the text.
- Touch **SELECT ALL** to select all words in this web screen.
- Touch  to copy the selected text.
- Touch  to show further actions, including find, share and search on the page or the web.
- When finished, touch  or the **Back** key to deactivate the mode.

To open new window/switch between windows

Multiple windows can be opened at the same time for your convenience.

- Touch  to open a new window.
- Touch the  and select **New incognito tab** to open a window without any trace.
- To close a window, touch  on the window you want to close or slide it sideways.




Touch the icon on the left of the URL, you can view more information about the current page.

6.2.2 Manage links, history and downloads

To manage a link, address displayed on a web page

- **Link** Touch the link to open the web page.
Touch and hold the link to open options for further operation, like open in new window, save link, copy link URL, etc.
- **Address** Touch to open Google Maps and locate the address.

To view Browser history

- Touch the icon  from Browser screen.
- Touch **History** tab to view browser history.
- Touch **Saved pages** to view the pages you've saved.

To download a web application/view your downloads

Before downloading a web application, you need to enable your tablet to install web applications (touch **Settings** **Security**, mark the checkbox of **Unknown sources**, finally touch **OK** to confirm).

To download an item, touch the item or the link you want to download.

To cancel a download, touch the downloaded item from the Notification panel, select the item to be cancelled, and touch  to confirm.

To view items you have downloaded, touch the application **Downloads**.






6.2.3 Manage bookmarks


To bookmark a web page

- Open the web page you want to bookmark.
- Touch the star on the right of link, or from the **History** screen, touch the star beside the URL.
- Enter the name and the location if needed and touch **OK** to confirm.

To open a bookmark

- Touch the icon  to enter the **Bookmarks** screen.
- Touch the bookmark you want to open.
- You can also touch and hold to display the options screen, then touch **Open** or **Open in new window**.

To edit a bookmark

- Touch the icon  to enter the **Bookmarks** screen.
- Touch and hold the bookmark you want to edit.
- Touch **Edit bookmark**, and input your changes.
- When finished, touch **OK** to confirm.



6.2.4 Settings

A series of settings are available for your adjustment. To access Browser settings, touch  from Browser screen, and select **Settings**.

General


- **Set home page** Touch to set homepage.
- **Form auto-fill** Mark the checkbox to fill out web forms with a single touch.
- **Auto-fill text** Touch to set up text to auto-fill in web forms.

6.3 Connecting to Bluetooth devices

Bluetooth is a short-range wireless communication technology that you can use to exchange data, or connect to other Bluetooth devices for various uses.





To access this function, drag down the Quick setting panel and touch  to access **Settings**. Then touch **Bluetooth**, your device and other available ones will display on the screen.

To turn on Bluetooth

- Drag down the Quick setting panel and touch  to access **Settings**.
- Touch  to activate/deactivate Bluetooth function.

To make your tablet more recognizable, you can change your tablet name which is visible to others.


- Touch  and select **Rename tablet**.
- Enter a name, and touch **Rename** to confirm.

To make device visible


- Touch  and select **Visibility timeout** to select the visible time.

To pair/connect your tablet with a Bluetooth device

To exchange data with another device, you need to turn Bluetooth on and pair your tablet with the Bluetooth device with which you want to exchange data.

- Drag down the Quick setting panel and touch  to access **Settings**.
- Touch **Bluetooth**.
- Touch **SEARCH FOR DEVICES**.
- Touch a Bluetooth device you want to be paired with in the list.
- A dialog will popup, touch **Pair** to confirm.
- If the pairing is successful, your tablet connects to the device.

To disconnect/unpair from a Bluetooth device

- Touch the Settings icon  beside the device you want to unpair.
- Touch **Unpair** to confirm.

6.4 Connecting to a computer

With the USB cable, you can transfer media files and other files between microSD card/internal storage and computer.

Before using MTP or PTP you should firstly mark **USB debugging**.

- To access this function, touch **Settings>About tablet**, then touch **Build number** 7 times. Now you may touch **SettingsDeveloper optionsUSB debugging**.







For the operating system Windows XP or lower, you should download and install Windows Media Player 11 on your computer from the following link: <http://windows.microsoft.com/zh-CN/windows/download-windows-media-player>.

To locate the data you have transferred or downloaded in the internal storage, touch **File Manager**, all data you have downloaded is stored in **File Manager**, where you can view media files (videos, photos, music and others), rename files, install applications into your tablet, etc.

To format a microSD card

- Drag down the Quick setting panel and touch  to access **Settings**.
- Touch **Storage**.
- Touch **Erase SD card**. On the screen a popup warns you that formatting the microSD card will erase its contents, touch .

6.5 Sharing your tablet's mobile data connection

You can share your tablet's mobile data connection with a single computer via a USB cable (USB tethering) or with up to eight devices at once by turning your tablet into a portable Wi-Fi hotspot.



The functions below may incur additional network charges from your network operator. Extra fees may also be charged in roaming areas.

To share your tablet's data connection via USB

Use the USB cable that along with your tablet to connect the tablet to a USB port on your computer.


- Drag down the Quick setting panel and touch  to access **Settings**.
- Touch **More... \ Tethering & portable hotspot**.
- Mark \ Unmark the checkbox of **USB tethering** to activate / deactivate this function.

To share your tablet's data connection as a portable Wi-Fi hotspot

- Drag down the Quick setting panel and touch  to access **Settings**.
- Touch **More... \ Tethering & portable hotspot**.
- Touch the switch  beside **Wi-Fi hotspot** to activate / deactivate this function.

To rename or secure your portable hotspot

When Portable Wi-Fi hotspot is activated, you could change the name of your tablet's Wi-Fi network (SSID) and secure its Wi-Fi network.

- Drag down the Quick setting panel and touch  to access **Settings**.
- Touch **More... \ Tethering & portable hotspot \ Wi-Fi hotspot**.





- Touch **Set up Wi-Fi hotspot** to change the network SSID or set your network security.
- Touch **Save**.

7 Google Play Store ⁽¹⁾

Google Play Store is an online software store, where you can download and install applications and games to your Android Powered Tablet.

To open Google Play Store:

- Touch **Google Play Store** from extended screen.
- For the first time you access Google Play Store, a screen with terms of service pops up for your attention, touch **Accept** to continue.

Touch the **Menu** key, then select **Help** to enter Google Play Store help page for more information on this function.

7.1 Locate the item you want to download and install

Google Play Store home page provides several ways to find applications. It show applications and games in categorized listings.


Touch the **Menu** key and select **My apps** to see all your downloads.



Touch to search in **Google Play Store**.

Slide up and down to see all categories.

Touch a category on Google Play Store screen to browse its contents. You can also select a subcategory if there is any. Within each category you can select to view items sorted by Top free, Top new free, Trending, etc.

Touch the Google Play Store icon  on the top left of the screen or touch **Back** key to return to the previous screen.



⁽¹⁾ Depending on your country and operator.





7.2 Download and install


To download & install:

- Navigate to the item you want to download, and select to enter the details screen from which you can read its description, overall rating or comments, view developer's information, etc.
- Touch **Install** to preview the functions and data the application can access on your tablet if you install it.
- Touch **Accept & download**.
- The progress of the download will show on the details screen, touch  to stop downloading the item. You can also access this screen through Notification panel.
- After download and installation have finished, you will see a notification icon  on the status bar.



Be especially cautious with applications that have access to many functions or to a significant amount of your data. Once you accept, you are responsible for results of using this item on your tablet.

To open the application you have downloaded:

- On Google Play Store screen, touch  and select **My apps**.
- Touch the installed application in the list, then touch **Open**.

To buy an application⁽¹⁾

On **Google Play Store**, some applications are labeled as free, while some of them are to be paid for before downloading and installing.

- Touch the application you want to buy.
- Touch the price on the up-right of the screen to preview the functions and data the application can access on your tablet if you install it.
- Touch **Continue** to confirm.
- When making your first purchase, you are required to input your credit card information and to log in to Google payment and billing service.
- If your account has multiple credit card accounts, select one to proceed.
- Select the Terms of service link and read the document. When finished, touch **Back** key.
- Mark the checkbox if you agree with the terms of service.
- Touch **Buy now** at the bottom of the screen.

When finished, Android downloads the application.

⁽¹⁾ Google Paid applications may not be available to users in some countries.





7.3 Manage your downloads

After you downloaded and installed an application, the following further operations are available for your selection.

View

On Google Play Store screen, touch the **Menu** key and select **My apps**.

Uninstall

On Google Play Store screen, touch the **Menu** key and select **My apps**. Touch the application you want to uninstall to enter the details screen, touch **Uninstall**, and finally touch **OK** to confirm.

Refund

On Google Play Store screen, touch the **Menu** key and select **My apps**. Touch the application you want to uninstall for a refund, touch **Refund**, and finally touch **OK** to confirm.

Update notification

On Google Play Store screen, touch the **Menu** key and select **My apps**. Touch the **Menu** key and select **Settings\Notifications** to enable update notification.

Auto update

To auto update all installed applications, touch the **Menu** key and select **My apps** from Google Play Store screen. Touch the **Menu** key and select **Settings\Auto-update apps** to enable this function.

To auto update one specific application, mark the checkbox of **Allow automatic updating** from the details screen,

Rate and review

Open the details screen for an application, touch the stars ★★★★★ under **RATE & REVIEW** to award and input comments, touch **OK** to confirm.

Flag

You can report an inappropriate application to Google Play Store by flagging it. Open the details screen for the application, scroll to the bottom and touch **Flag as inappropriate**, enter the reason and finally touch **Submit**.

8 Multimedia applications

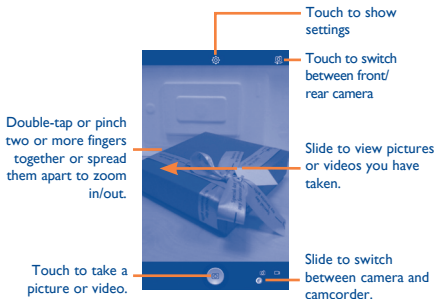
8.1 Camera



Your tablet is fitted with a Camera for taking photos and shooting videos.

Before using the Camera, please be sure to open the protective lens cover before use to avoid it affecting your picture quality.









To take a picture

The screen acts as the viewfinder. First position the object or landscape in the viewfinder, touch  icon to take the picture which will be automatically saved.


To shoot a video

First position the object or landscape in the viewfinder, and touch  icon to start recording. Touch  to pause recording, touch  again or press the  to save the video.

Further operations when viewing a picture/video you have taken

- Touch the icons below the screen to share and edit the photo or video you have taken.
- Touch the photo icon to access **Gallery**.

8.1.1 Settings in framing mode

Before taking a photo/shooting a video, touch the icon  to adjust a number of settings in framing mode.

Back camera shooting mode



Touch the icon  to access camera settings with the following options:

- **Wide screen** Touch to turn on/off the full screen preview mode.
- **Shutter sound** Touch to turn on/off the shutter sound.



- **Panorama** Touch to turn on/off the panorama function. Press the **Shutter** button or the **Volume** key to start taking panoramic photo and move the tablet towards your capture direction and overlap the two arrows. Once the nine slots below are fully filled, the tablet will automatically save the photo.
- **Night** Touch to turn on/off night mode.

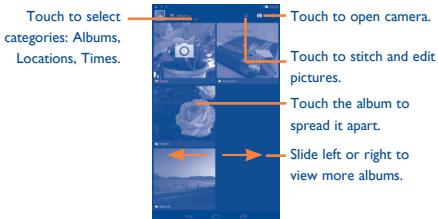
Front camera shooting mode

Touch the icon  to choose front/rear camera. Switch to the front camera, touch the icon  to access camera settings with the following options:

- **Make up** Touch to turn on/off the face beauty function.
- **Expression (4-shot)** Touch to turn on/off expression (4-shot) function and once four photos are taken, the tablet will automatically synthesize and save in one picture.

8.2 Gallery

Gallery acts as a media player to view photos and videos. In addition, a set of further operations to pictures and videos are available for your choice.



To view a picture/play a video

Pictures and videos are displayed by albums in **Gallery**.

- Touch an album and all pictures or videos will spread the screen.
- Touch the picture/video directly to view or play it.





- Slide left/right to view previous/next pictures or videos.

Working with pictures

You can work with pictures by editing them, sharing them with friends, setting them as contact photo or wallpaper, etc.




Touch  icon and select Edit, more options will display as follows:



- 1 Touch to go back to picture display screen.
- 2 Touch to undo the previous modification.
- 3 Touch to redo the previous modification.
- 4 Touch to save the modified picture.


Batch operation

Gallery provides a multi-select function so that pictures/videos could be worked in batches.

Open the main Gallery window or an album, touch  icon and select **Select album** or **Select item** to activate batch operation mode (you can also touch and hold one album/picture), then touch albums/pictures you want to work on. Touch  icon to delete selected ones. Touch  to share selected ones.

8.3 Music

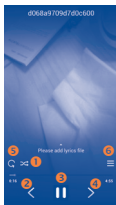
Using this menu, you can play music files stored on the microSD card or the tablet storage. Music files can be downloaded from computer to tablet by using a USB cable.

You will find four categories in which all songs are classified: **Artists, Albums, Songs** and **Playlists**. Slide left and right to view all. Touch  icon and select **Shuffle all** to shuffle all songs.




8.3.1 Playing music

Touch a song to play it.



- 1 Touch to play the current playlist in shuffle mode (tracks are played in random order).
- 2 Touch to skip to the previous track in the album, playlist, or shuffle.
- 3 Touch to pause/resume playback.
- 4 Touch to skip to the next track in the album, playlist, or shuffle.
- 5 Touch to select repeat mode: Repeating all songs, repeating current song, or Repeat is off.
- 6 Touch to show the playing song.


 While playing songs with Play Music, the operation of pause, play or skip is still available even if the screen is locked.

8.3.2 Working with playlists

Playlists allow you to conveniently organize all songs stored in the SD card or tablet storage.

You can create a new playlist and add songs to it. Also, you can delete and rename the playlist.

To create a playlist

Touch **Recently added** from Playlists screen, touch the  icon and then select **Save as playlist**, enter the name and finally touch **Save**.

To delete a playlist

Touch and hold a playlist to show the menu, then touch **Delete**.

To rename a playlist

Touch and hold a playlist to show the menu, then touch **Rename**. When finished, touch **Save** to confirm.



8.4 Video Player

Video player is a small built-in video player that lists all your videos.

Touch an item from the list to play. Use Pause button to pause the video and touch a point on the timeline to jump to the point you like.

9 Google Maps.....

9.1 Get My Location

9.1.1 Choose a data source to decide My Location

Drag down the Quick setting panel and touch  to access **Settings**, touch **Location access**.

Mark the checkbox of **Access to my location**.

Turn on **GPS satellites** to set GPS as My Location data source.

9.1.2 Open Google Maps and view My Location

Touch **Maps** from the **Main Menu**.



Touch  icon on the map to view **My Location**.

The map will then center on a blue dot with a blue circle around. Your actual position is within the blue circle.



To move the map, drag the map with your finger.

To zoom in/out, pinch or spread your fingers, or you can also zoom in by double-tapping a location on screen.

To clear the map history, touch  and choose **Settings**, and select **Maps history**, then touch .





9.2 Search for a location

Touch the search icon  to activate search function.

In the search box, enter an address, city name or a local business name.

Touch the search icon to search, and the results will be displayed on the map as red dots. You can touch one to show a label with more information.



Touch to show more information

9.3 Star a location

Just like bookmarking a web address on the Internet, you can star any position on the map for later use.

9.3.1 How to star (or unstar) a location

Touch a location on the map,
a specific information page.

Touch the gray star at the top of the screen to star the location. (Or touch a gold star to unstar that location.)





9.3.2 View a list of starred items

Touch the upper-left corner, and touch **Saved Places**.

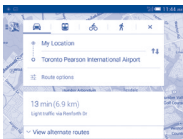
The list of starred items and addresses will be shown.


Touch a location in the list to view it.


9.4 Get driving, public transportation or walking directions

9.4.1 Get suggested routes for your trip

Touch icon  from Maps screen.



- Touch enter, use, select a starting point on the map, select a starred item, select an address from contacts and use search history.
- Do the same as starting point for the ending point.
- To swap starting point and ending point, touch .
- A couple of suggested routes will appear in a list. Touch any routes to view their respective detailed directions.

To get reverse directions for a route you've already made, simply open that route's directions window and touch . No need to enter your start point and end point again.

9.4.2 Preview suggested routes and decide on a route more preferable or feasible to you

- Touch left or right arrow to preview the next or previous leg of your route.
- You can view turn-by-turn directions, estimated distance and possible arrival time in a list by touching **DIRECTIONS LIST**, touch **Back** key or **MAP VIEW** to return to previous view.

When selecting a more preferable or feasible route, distance and time will be the two most important factors for your evaluation. Distance and estimated time will be displayed at the top of the screen.






9.4.3 Search for locations along your route

Please refer to "9.2 Search for a location" for detailed information.



9.5 Arrangement of Layers

Layers allow you to view locations and additional information overlaid on the map.

9.5.1 To view multiple layers

Touch icon  from Maps screen. All available layers are listed (such as Traffic, Public transit, Bicycling and Satellite), and view by selected.

9.5.2 To clear the map

After getting directions or searching on a map, you can clear the markers/layers that have been drawn: Touch  and **Settings**, select **Maps history**, then touch .







10 Others

10.1 Calculator



With Calculator, you can solve many mathematical problems.

To access this function, touch  from Home screen and then touch .

Enter a number and the arithmetic operation to be performed, enter the second number, then touch "=" to display the result. Touch  to delete digits one by one, touch and hold  to delete all at one time.

To cut, copy and paste texts by touching and holding the entering bar.

- **Cut** To cut selected text
- **Copy** To copy selected text

10.2 File Manager



To access this function, touch  from Home screen and then touch .

File Manager works with both external SD card and internal storage.

File Manager displays all data stored on both microSD card and internal storage, including applications, media files; videos, pictures or audios you have captured; other data transferred via Bluetooth, USB cable, etc.

An application could be found on File Manager when downloading from PC to microSD, then touch to install it.

File Manager allows you to perform the following operations: create (sub) folder, open folder/file, view, rename, move, delete, copy, share, etc.

10.3 Sound Recorder



To access this function, touch  from Home screen and then touch .

Sound Recorder allows you to record voice/sound.

10.4 Setup Wizard



To access this function, touch  from Home screen and then touch .

Setup Wizard helps setting up tablet in multiple ways: language, input method, mobile data connection, account setup and synchronization, system update, etc. This will also be performed at the first time you power on the tablet.





10.5 Other applications ⁽¹⁾

The previous applications in this section are preinstalled on your tablet. To read a brief introduction of the preinstalled 3rd party applications, please refer to the leaflet provided with the tablet. You can also download thousands of 3rd party applications by going to Google Play Store on your tablet.

|| Settings

Drag down the Quick setting panel and touch  to access **Settings**.

11.1 Wireless & networks

11.1.1 Wi-Fi

Using Wi-Fi you can now surf the Internet without using your SIM card whenever you are in range of a wireless network. The only thing you have to do is to enter the **Wi-Fi** screen and configure an access point to connect your tablet to the wireless network.

For more details on using Wi-Fi, please refer to "**6.1.2 Wi-Fi**".


11.1.2 Bluetooth

Bluetooth allows your tablet to exchange data (videos, images, music, etc.) in a small range with another Bluetooth supported device (tablet, computer, printer, headset, car kit, etc.).

For more information on Bluetooth, please refer to "**6.3 Connecting to Bluetooth devices**".

11.1.3 Data usage

Mark the checkbox of **Set mobile data limit**, then you can drag the limit line and the warning line according to your limitation. Your mobile data connection will be disabled when the specified limit is reached. You can also choose a data usage cycle to view the statistics and related applications of used data by your tablet.

 Data usage is measured by your tablet, and your carrier may count differently. Please consider using a conservative limit.

⁽¹⁾ Application availability depends on country and operator.





11.2 Device

11.2.1 Sound

Use the Sound settings to configure volume and ringtones for different events and environments.

Volume

Volume settings can make user adjust the volume of ringtone, notifications, music, video and alarms, etc.

System

- **Touch sounds** Mark the checkbox to enable sounds when touching the action button.
- **Screen lock sound** Mark the checkbox to enable sounds when locking and unlocking the screen.
- **Power on ringtone** Set your default power on ringtone.
- **Shut down ringtone** Set your default shut down ringtone.

11.2.2 Display

- **Lock screen notifications** Mark the checkbox to show notifications on lock screen.
- **Wallpaper** Touch to set the wallpaper.
- **Brightness** Touch to adjust the brightness of the screen.
- **Auto-rotate screen** Touch to select whether rotate screen automatically.
- **Sleep** Touch to set time to sleep.
- **Font size** Touch to set the font size.

11.2.3 Storage

Storage is used to monitor the total and available space on your tablet and on your microSD card; to manage your microSD card.



If a warning message comes up saying that tablet memory is limited, you are required to free up space by deleting some unwanted applications, downloaded files, etc.





11.2.4 Battery

In battery management screen you can view the battery usage data. The screen also shows your battery status and how long it has been used since last charging. Touch one category, then you can learn its specific power consumption.

11.2.5 Applications

Applications is used to view details about the applications installed on your tablet, to manage their data and force them to stop, and to set whether you want to permit installation of applications that you obtain from web sites and emails.

11.3 Personal

11.3.1 Location access

GPS satellites

Check to use your tablet's global positioning system (GPS) satellite receiver to pinpoint your location within an accuracy as close as several meters ("street level"). The process of accessing the GPS satellite and setting your tablet's precise location for the first time will require up to 5 minutes. You will need to stand in a place with a clear view of the sky and avoid moving. After this, GPS will only need 20-40 seconds to identify your precise location.



11.3.2 Security



Set up screen lock

- **None** Touch to disable screen unlock security.
- **Slide** Touch to enable slide unlock mode.
- **Pattern** Touch to draw pattern to unlock screen.
- **PIN** Touch to enter a numeric PIN to unlock screen.
- **Password** Touch to enter a password to unlock screen.

11.3.3 Language & input

Use the Language & input settings to select the language for the text on your tablet and for configuring the onscreen keyboard. You can also configure voice input settings and the pointer speed.

Language

Touch to select the language and the region.





Default

Touch to select a default input method. Touch **Configure input methods** to show all input methods. Touch the settings icon  to configure a certain input method.

Android keyboard


The Android keyboard settings apply to the onscreen keyboard that is included with your tablet. The correction and capitalization features affect only the English version of the keyboard.

Voice search

Touch to view settings about voice search, such as Language, Speech output, etc.

Text-to-speech output

- **Preferred engine**

Touch to choose a preferred text-to-speech engine, touch the settings icon  to show more choices for each engine.

Speech rate

Touch to open a dialog to select a speech rate for the synthesizer.

- **Listen to an example**

Touch to play a brief sample of the speech by synthesizer with the current speech rate.

Pointer speed

Touch to open a dialog where you can change the pointer speed, touch **OK** to confirm.

11.3.4 Backup and reset

Back up my data

Mark the checkbox to back up your tablet's settings and other application data to Google Servers, with your Google Account. If you replace your tablet, the settings and data you've backed up are restored onto the new tablet for the first time you sign in with your Google Account. If you mark this option, a wide variety of settings and data are backed up, including your Wi-Fi passwords, bookmarks, a list of the applications you've installed, the words you've added to the dictionary used by the onscreen keyboard, and most of the settings that you configure with the Settings application. If you unmark this option, you will stop backing up your setting, and any existing backups are deleted from Google Servers.

Back up account

Touch to back up your account.





Automatic restore

Mark the checkbox to restore your backed up settings or other data when you re-install an application.

Factory data reset

Tablet reset will erase all of your personal data from internal tablet storage, including information about your Google Account, any other accounts, your system and application settings, and any downloaded applications. Resetting the tablet does not erase any system software updates you've downloaded or any files on your microSD card, such as music or photos. If you mark the checkbox - Reserve the content of Tablet storage before touching **Reset tablet**, any files stored on your tablet's storage will not be erased. If you reset the tablet in this way, you're prompted to re-enter the same kind of information as when you first started Android.

When you are unable to power on your tablet, there is another way to perform a factory data reset by using hardware keys. Press the **Volume up** key and the **power** key at same time until the screen lights up.

11.4 Accounts

Use the settings to add, remove, and manage your Email and other supported accounts. You can also use these settings to control how and whether all applications send, receive, and synchronize data on their own schedules, and whether all applications can synchronize user data automatically.



11.5 System

11.5.1 Date & time

Use Date & Time settings to customize your preferences for how date and time are displayed.

11.5.2 Accessibility

You use the Accessibility settings to configure any accessibility plug-ins you have installed on your tablet.

11.5.3 Developer options

To access this function, touch **Settings** \ **About tablet**, then touch **Build number** 7 times. Now **Development** is available.

The Developer options screen contains settings that are useful for developing Android applications. For full information, including documentation of the Android applications and development tools, see the Android developer web site (<http://developer.android.com>).





11.5.4 About tablet

This contains information about things ranging from Legal information, Model number, Firmware version, Baseband version, Kernel version, Build number to those listed below:

System updates

Touch to check for system updates.

Status

This contains the status of the Battery status, Battery level, My tablet number, Network, Signal strength, etc.

Legal information

Touch to view legal information.

12 Making the most of your tablet

You can download software upgrade for free from the website (www.alcatelonetouch.com).

12.1 Over-the-air software update capable

Using FOTA Upgrade tool to update your tablet's software.

To access **System Updates**, please open **Settings\About tablet\System updates**. Touch **Check for updates**, and the tablet will search for the latest software. If you want to update the system, please touch the button **Download**, after downloading, please touch **Install** to complete the upgrade. Now your tablet's software is on the latest version.

You should turn on data connection before searching for updates. Settings for auto-check intervals and reminders about upgrades are also available once you restart the tablet.

If you have chosen auto-check, the icon  will appear in the status bar when the system discovers a new version. Touch the notification to access the **System Updates** directly.

13 Accessories

The latest generation of ALCATEL ONE TOUCH mobile tablets offers a built-in handsfree feature that allows you to use the tablet from a distance, placed on a table for example. For those who prefer to keep their conversations confidential, an earpiece is also available known as the headset.





1. Charger
2. USB cable



Only use your tablet with the ALCATEL ONE TOUCH, charger and accessories in your box.

4 Troubleshooting

Before contacting the service centre, you are advised to follow the instructions below:

- You are advised to fully charge (🔋) the battery for optimal operation.
- Avoid storing large amounts of data in your tablet as this may affect its performance.
- Use **Factory data reset** and the upgrade tool to perform tablet formatting or software upgrading. ALL User tablet data: contacts, photos, messages and files, downloaded applications will be lost permanently. It is strongly advised to fully backup the tablet data and profile via Android Manager before doing formatting and upgrading.

My tablet cannot be switched on or is frozen

- When the tablet cannot be switched on, charge for at least 20 minutes to ensure the minimum battery power needed, then try to switch on again.
- When the tablet falls into a loop during power on-off animation and the user interface cannot be accessed, press and hold the Volume down key to enter Safe Mode. This eliminates any abnormal OS booting issues caused by 3rd party APKs.
- If neither method is effective, please power off the tablet using the Power key and the Volume up key, (holding both together).

My tablet has not responded for several minutes

- Restart your tablet by pressing and holding the **Power** key.

My tablet turns off by itself

- Check that your screen is locked when you are not using your tablet, and make sure the **Power** key is not mis-contacted due to unlocked screen.
- Check the battery charge level.

My tablet cannot charge properly

- Make sure that your battery is not completely discharged; if the battery power is empty for a long time, it may take around 20 minutes to display the battery charger indicator on the screen.
- Make sure charging is carried out under normal conditions (0°C to +40°C).
- When abroad, check that the voltage input is compatible.

My tablet cannot connect to a network or "No service" is displayed

- Try connecting in another location.
- Verify the network coverage with your operator.
- Check with your operator that your SIM card is valid.
- Try selecting the available network(s) manually





- Try connecting at a later time if the network is overloaded.

My tablet cannot connect to the Internet

- Make sure that the internet access service of your SIM card is available.
- Check your tablet's Internet connecting settings.
- Make sure you are in a place with network coverage.
- Try connecting at a later time or another location.

Invalid SIM card

- Make sure the SIM card has been correctly inserted (see "Inserting or removing the SIM card").
- Make sure the chip on your SIM card is not damaged or scratched.
- Make sure the service of your SIM card is available.

I cannot find my contacts

- Make sure your SIM card is not broken.
- Make sure your SIM card is inserted properly.
- Import all contacts stored in SIM card to tablet.

I am unable to use the features described in the manual

- Check with your operator to make sure that your subscription includes this service.
- Make sure this feature does not require an ALCATEL ONE TOUCH accessory.

I am unable to add a contact in my contacts

- Make sure that your SIM card contacts are not full; delete some files or save the files in the tablet contacts (i.e. your professional or personal directories).

I cannot access my voicemail

- Make sure your operator's voicemail number is correctly entered in "Voicemail number".
- Try later if the network is busy.

I am unable to send and receive MMS

- Check your tablet memory availability as it might be full.
- Contact your network operator to check service availability and check MMS parameters (see "4.1.3 Adjust message settings").
- Verify the server centre number or your MMS profile with your operator.
- The server centre may be swamped, try again later.

SIM card PIN locked

- Contact your network operator to obtain the PUK code (Personal Unblocking Key).

I am unable to connect my tablet to my computer

- Install ALCATEL ONE TOUCH Center.
- Check that your USB driver is installed properly.
- Open the Notification panel to check if the Android Manager Agent has been activated.
- Check that you have marked the checkbox of USB debugging.

To access this function, touch **Settings\About tablet**, then touch **Build number** for 7 times. Now you may touch **Settings\Development\USB debugging**.





- Check that your computer meets the requirements for ALCATEL ONE TOUCH Center Installation.
- Make sure that you're using the right cable from the box.

I am unable to download new files

- Make sure there is sufficient tablet memory for your download.
- Check your subscription status with your operator.

The tablet cannot be detected by others via Bluetooth

- Make sure that Bluetooth is turned on and your tablet is visible to other users (see "6.3 Connecting to Bluetooth devices").
- Make sure that the two tablets are within Bluetooth's detection range.

How to make your battery last longer

- Make sure you follow the complete charge time (minimum 2.5 hours).
- After a partial charge, the battery level indicator may not be exact. Wait for at least 20 minutes after removing the charger to obtain an exact indication.
- Adjust the brightness of screen as appropriate
- Extend the email auto-check interval for as long as possible.
- Update news and weather information on manual demand, or increase their auto-check interval.
- Exit background-running applications if they are not being used for a long time.
- Deactivate Bluetooth, Wi-Fi, or GPS when not in use.

The tablet will become warm following prolonged calls, game playing, internet surfing or running other complex applications.

- This heating is a normal consequence of the CPU handling excessive data. Ending above actions will make your tablet return to normal temperatures.





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